



www.neighborhoodprogress.org

Neighborhood Progress, Inc.
1956 West 25th St., Suite 200
Cleveland, Ohio 44113
TEL 216.830.2770
FAX 216.830.2767

URBAN DESIGNER NEEDED

Neighborhood Progress, Inc., located on West 25th Street in Ohio City, is seeking a part-time urban designer to support the work of the organization's placemaking portfolio. The right candidate will have firm command of design and planning software (Adobe Creative Suite, AutoCAD, GIS, etc.) and an interest in community-based planning and design work. Project management skills are preferred. Architecture knowledge and experience with diverse stakeholders is a plus. *Freelance designers, recent graduates, and current graduate students are all welcome to apply.*

BACKGROUND

Since 1988, Neighborhood Progress has operated in service to Cleveland neighborhoods, as a funder, convener, and real estate developer. The organization exists to reinstate the vibrancy of the City's core neighborhoods. Exemplary projects include Dave's Supermarkets (Ohio City, Arbor Park Place, and Lee-Harvard), NSP2 Target Area Planning Process, Fries & Schuele Adaptive Reuse, and Saint Luke's Hospital Transformation.

RESPONSIBILITIES

Employee will report directly to the Director of Design & Development and will be an integral part of several exciting real-life and speculative design projects anchored in the Cleveland metro area. He/she will be principally charged with the creation of base drawings and graphics necessary to facilitate planning and design processes. Additional responsibilities may include the development of conceptual designs, coordination of field surveying efforts, analysis of site conditions, meeting facilitation, organization and review of digital files, and synthesis of findings into urban solutions.

COMMITMENT

This part-time position (12 to 16 hours/week) will begin immediately upon hire. Work hours are flexible, but a consistent schedule is preferred. A six month commitment is requested.

STRUCTURE & COMPENSATION

Compensation will begin at \$10/hour, but could be revisited based on employee experience and performance. A friendly work environment with a networked work station, advanced printing capacity, and supportive collaborators are provided. IDP Participants will be able to log relevant experience in setting "A".

APPLICATION & DEADLINE

Interested applicants should forward a one-page letter of interest with a work sample and brief resume/vitae to Wayne Mortensen at wmortensen@npi-cle.org (confirmation of receipt will be provided). Applications will be reviewed on a rolling basis with interviews beginning as soon as Friday, September 13th and extend until a qualified candidate is hired.

QUESTIONS

Please contact Wayne Mortensen | 216.453.1443 | wmortensen@npi-cle.org

Neighborhood Progress is an equal-opportunity employer